

THESE MINUTES ARE SUBJECT TO APPROVAL BY THE WYOMING DOWNTOWN
DEVELOPMENT AUTHORITY AT ITS MEETING ON OCTOBER 5, 2016

DOWNTOWN DEVELOPMENT AUTHORITY

Minutes of the July 5, 2016 Meeting

City Council Chambers

City of Wyoming, Michigan

MEMBERS PRESENT: Jeff Baker, Steve Harkema, Doug Kockneff, Jeff Pauza, Mayor
Jack Poll, Lillian VanderVeen, Bernie Van der Klok

MEMBERS ABSENT:

STAFF PRESENT: Heidi Isakson, Jennifer Stowell

OTHERS PRESENT: Rich Wadsworth, Edward Jones

The meeting started at 7:33 a.m.

Isakson called the roll.

The board welcomed new member Jeff Pauza. Pauza introduced himself and provided a brief personal and professional history.

Approval of Meeting Minutes

There were no changes to the minutes of the April 5, 2016 meeting. Poll made a motion to accept the minutes, seconded by Baker. Motion passed unanimously.

Public Comment on Agenda Items

Rich Wadsworth, representing the Chamber of Commerce, expressed the Chambers appreciation for the support for the 2016 Metro Cruise. Wadsworth inquired about the status of construction on Wyoming Village Mall. This topic was covered in the Director's Report.

Treasurer's Report

Isakson provided and reviewed the Balance Sheet and Income Statement.

Presentations

There were no presentations.

DDA Director's Report

28West Place: Isakson gave an update on the 28West Place development. Two development agreements were approved by the City Council on June 20. The City's Engineering Department is going out to bid this week for the street and for utility work. The road construction will run simultaneous with the Wyoming Village Mall redevelopment. Wadsworth asked about when the construction would be completed. Isakson explained that at this time, it is estimated for October

2016. Wadsworth also asked about the curb cut and if this could impact Metro Cruise. Isakson will check into the timeline for the curb cut work.

Klingman's: Isakson said the potential buyer has renewed their purchase agreement. Kochneff noted this was agreement was for six months. Kochneff noted the potential buyer has several components in mind, including a retail component.

Revenue Projections: Isakson explained that \$80,000 is the estimated revenue from small tax payer loss exemption for this upcoming year.

Board Vacancies:

There are two vacancies. If you know of anyone that may be interested in a vacancy, please let Isakson know. Isakson noted the new members need to either own or work for someone who owns property within the DDA, or someone who lives within the DDA.

Wyoming Gives Back:

Stowell noted Wyoming Gives Back is scheduled for Thursday, December 1, 2016 at Roger's Plaza Mall. Letters to all Wyoming Businesses will be mailed in July.

Public Comment

There were no public comments.

Board Round Table

Poll: Regarding the upcoming Council election, there are three Council members' terms that will expire.

Vanderveen: Inquired about the possibility of placing banners on power poles. VanderVeen noted that she noticed another community had banners placed on their power poles. Isakson will check into this.

Kochneff: Noted at the April meeting, the DDA asked the West-end Business Association to provide a list of projects to the DDA. Kochneff asked VanderVeen to list the projects in order of importance in order to explore funding possibilities. Kochneff noted that the DDA has the ability to levy 2 mills, which will require Council approval but will not need to go out to the voters. Baker noted the DDA should have a specific project in mind before deciding to levy 2 mills. Kochneff agreed, noting his request from the West-end Business Association. VanderVeen will work on getting a project list from the group.

The meeting adjourned at 8:19 a.m.


Heidi A. Isakson, DDA Director